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Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

Committee: Personnel Committee
Date: Monday 30 May 2022
Time: 10.00 am
Venue Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Jason Slaymaker (Chairman)	Councillor Simon Holland (Vice-Chairman)
Councillor Andrew Beere	Councillor Ian Corkin
Councillor Gemma Coton	Councillor Fiona Mawson
Councillor Lynn Pratt	Councillor Chris Pruden
Councillor Les Sibley	Councillor Amanda Watkins
Councillor Douglas Webb	Councillor Barry Wood

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 5 - 12)

To confirm as correct records the Minutes of the meetings of the Committee held on 7 April 2022 and 18 May 2022.

6. **Chairman's Announcements**

To receive communications from the Chairman.

7. **Exclusion of the Public and Press**

The following item contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 - Information relating to any individual.

2 – information likely to reveal the identity of any individual

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Schedule 12A of that Act.”

8. **Interviews for Corporate Directors**

Exempt papers (to follow) will be circulated to Personnel Committee members and officers supporting the meeting only. These papers are not for wider circulation.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Yvonne Rees
Chief Executive

Published on Friday 20 May 2022

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Cherwell District Council

Personnel Committee

Minutes of a meeting of the Personnel Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 7 April 2022 at 3.00 pm

Present:

Councillor Jason Slaymaker (Chairman)

Councillor Andrew Beere
Councillor Colin Clarke
Councillor Sandy Dallimore
Councillor Lynn Pratt
Councillor Barry Richards
Councillor Les Sibley
Councillor Douglas Webb
Councillor Barry Wood

Apologies for absence:

Councillor Simon Holland
Councillor Katherine Tyson
Councillor Bryn Williams

Officers:

Yvonne Rees, Chief Executive
Vicki Jessop, Assistant Director Housing (Interim)
Nicola Riley, Assistant Director Wellbeing and Housing Services
Claire Cox, Assistant Director Human Resources & Organisational Development (Interim)
Natasha Clark, Governance and Elections Manager

26 **Declarations of Interest**

There were no declarations of interests.

27 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

28 **Urgent Business**

There were no items of urgent business.

29 **Minutes**

The Minutes of the meeting of the Committee held on 28 February 2022 were agreed as a correct record and signed by the Chairman.

30 **Chairman's Announcements**

There were no Chairman's announcements.

31 **Exclusion of the Public and Press**

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.

32 **Proposed Restructures following budgetary savings proposals**

The Director of Human Resources submitted an exempt report regarding a proposed restructure following budgetary savings proposals. Following the agreement of the Committee at its 28 February 2022 meeting for consultation to commence on revised structure, the report advised the Committee of the outcome of the consultation process and sought approval to implement the new structure.

Resolved

- (1) That the business case and implementation of the new structures be approved.

(Councillors Andy Beere and Barry Richards requested that their abstention from the vote be recorded in the Minutes)

33 **Proposed Restructures following budgetary savings proposals**

The Interim Assistant Director Housing and Social Care Commissioning submitted an exempt report which, in light of budgetary savings proposals and further to the decision to decouple Oxfordshire County Council (OCC) and Cherwell District Council (CDC), outlined a proposed new structure for a service area as set out in the exempt minutes.

Resolved

- (1) That the business case be approved.
- (2) That progression to consultation be approved.

(Councillors Andy Beere and Barry Richards requested that their abstention from the vote be recorded in the Minutes)

The meeting ended at 3.30 pm

Chairman:

Date:

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By virtue of paragraph(s) 1, 2, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Cherwell District Council

Personnel Committee

Minutes of a meeting of the Personnel Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 18 May 2022 at 7.57 pm

Present:

Councillor Jason Slaymaker (Chairman)
Councillor Simon Holland (Vice-Chairman)
Councillor Andrew Beere
Councillor Ian Corkin
Councillor Gemma Coton
Councillor Fiona Mawson
Councillor Lynn Pratt
Councillor Chris Pruden
Councillor Les Sibley
Councillor Amanda Watkins
Councillor Douglas Webb
Councillor Barry Wood

1 Appointment of Chairman for the municipal year 2022/2023

Resolved

- (1) That Councillor Jason Slaymaker be appointed Chairman of the Personnel Committee for the municipal year 2022/2023.

2 Appointment of Vice-Chairman for the municipal year 2022/2023

Resolved

- (2) That Councillor Simon Holland be appointed Vice-Chairman of the Personnel Committee for the municipal year 2022/2023.

The meeting ended at 7.58 pm

Chairman:

Date:

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